

Tamralipta Mahavidyalya

Tamralipta Mahavidyalaya popularly known as Tamluk College, one of the oldest colleges in West Bengal, was established in the year 1948, 2nd August, a year after our independence. In the remote past Tamralipta was a major port of India where the famous Chinese pilgrim Huen-Sung landed in the golden age of emperor Harshvardhan. The college was founded by eminent educationist late Shrutinath Chakroborty.

Tamralipta Mahavidyalya Central Library

The college began its journey with just a few subjects and the college library was also started to serve the users. At this stage the users were very meager. The college has now flourished from its embryonic stage to a multi disciplinary faculty, subsequently, the needs of the users has also been increased. The B.Ed class started on 1965 with strength of 125 students. At present the number of departments is nineteen with B Ed, Commerce and Post Graduate Bengali, History, Sanskrit and Zoology . Despite limited resources and several financial constraints, shortage of staffs and infrastructural limitations, we are doing our best to meet the demands of our users by rendering various services to all with the combined efforts of our staff members as well as authority

Working Hours:

The Working Hours of the Central Library are the following:

Monday to Friday : 9:45 AM to 5:00 PM.

Saturday : 9:45 AM to 2:00 PM.

The reading room as well as the circulation section remain open on all working days from 9:45 am to 5:00 pm (only up to 2:00 pm on Saturday) except on Sunday and scheduled National and other holidays of the College and University.

Library rules for the Users

- i) Each student is eligible to be enrolled as a member of the college library. For this purpose they have to fill up "Library membership Form" obtainable from the circulation counter by showing their Admission Receipt / Fees card and submit the same to the Librarian. Within 1 week they are registered as library member and get 3 library cards - 2 Lending Card and 1 Reading Room Card.
- ii) Each student may borrow two books against their Lending Card (for maximum 7 days) .They may borrow one or many books for consultation in Reading Room.
- iii) Permanent teacher and Non-teaching staff members may borrow books against their Lending Card and use the Reading Room and reference section of the college library.
- iv) Ex-student, Ex-staff (both teaching and non-teaching) of the College and outsiders are entitled to use the Reading Room and reference section of the college library with the special permission of the authority.
- v) All members will have to come to the college library personally to take book on loan.
- vi) Membership of a student will remain valid till he/she appears in his/her examinations and will be renewed when he/she gets admitted to the next class. However all the reading materials must be returned by a student for obtaining clearance certificate from the college library.

- vii) At the time of borrowing books every member is expected to examine it carefully and immediately bring to the notice of the Library staff of the Circulation Section or Librarian, any mutilation, defacement or damage, found in the book. Otherwise the person to whom the book was last issued will be responsible for any damage, defacement, and mutilation detected at the time of return.
- viii) Students may be held responsible for the loss, damage, defacement or mutilation of books. They are liable to punishment in such a way as may be determined by the Librarian.
- ix) Only those books, which are fully processed and shown in the catalogue, are issued for home use. Rare and valuable books, art books with plates and reference books are not be issued for home use.
- x) The books yet to be processed will not generally be lent out.

Library Staff:

At present the library is running with 2 permanent and 2 Contractual Staff while one post of Librarian and one post of Library Clerk are vacant.

Sl.	Name	Designation	Qualification
1	Swapan Paul	Librarian	M. Lib. & Inf. Sc., M. Phil. , M. Com
2	Rajat Ari	Librarian	M. Lib. & Inf. Sc., M. Phil.,
3	Sri Biswanath Das	Library Clark	B.A
4	Sri Alope Adhikary	Library Peon	VIII
5	Miss. Nabanita Mitra	Staff	B.A. B. Lib. & Inf. Sc.

Library Sub-Committee :

The Library sub-committee is formed as per the guide line of Vidyasagar University. The sub-committee formulates all rules and regulation and other necessary administrative as well as developmental works of the library. The members of the sub-committee are the following:

- 1.Dr Sujit Bera T.I.C & Ex-officio Chairman
- 2.Sri Swapan Paul Librarian &Ex-officio Secretary, Convener
- 3.Rajat Ari Librarian, Member
- 4.Dr. Anil Kumar Chakraborty Secretary Teachers Council
- 5.Prof. Sanjay Mukherjee Governing Body Member
- 6.Prof. Tarapada Bera Governing Body Member
- 7.Prof. Dhruvajyoti Majumdar Governing Body Member
- 8.Dr. Tapan Pattanayak Teachers Representative Member
- 9.Dr. Tarun Tapan Roy Teachers Representative Member
- 10.Dr. Madhu Sudan Jana Teaching Representative Member
- 11.Dr. Kajalbaran Jana Teaching Representative Member
- 12.Sri Representative of Students' Union Member

Library Membership and Borrowing Facilities

The membership of the Library is open to the bonafied student, teacher and non-teaching employees of the college. The ex-students and Ex-staff of this college are provided the reading facilities only. The bonafied students and teachers register their membership by filling up the Membership registration form available from the circulation section.

BORROWING FACILITIES OF THE MEMBERS

All categories of members are entitled to borrow books from the Library. There are Departmental Libraries and a Book Bank for the economically underprivileged students.

SL.No.	Category of users	No. of books entitled to borrow			Reading room facility
		Central Library	Departmental Libraries	Day Issue	
1.	Hons. Students	02	5	07 Days	Available
2.	General course students	01	5	07 Days	Available
3.	Permanent Teachers	15	5	03 Months	Available
4.	Guest Teachers		5	Nil	Available
5.	Non- Teaching Staffs	05	5	03 Months	Available

Library Services/ Facilities:

1.0 Facilities

1.1 Membership

The membership of the Library is open all students, teachers and non-teaching employees of the college. Ex-students, Ex-staff and outsiders are provided the reading facilities only. All categories of members are entitled to borrow books from the library. For this purpose students have to fill up the library membership form, available from the library by producing their Admission Receipt/Fees Book. After submission of their membership form, they are registered as library members and get three library cards - Two Lending Card and One Reading Room Card, within seven days. Student members have to renew their library card(s) every year. The teacher members have to produce their appointment letter during registration as library member.

1.2 Personal Belongings

Personal belongings e.g. bag personal book, portfolio etc. should be deposited at the counter for which a token will be issued. Valuable belongings like cash, ornaments etc. should not be kept. Facilities provided for depositing

personal belongings at the counter can be enjoyed only for the period the depositor is physically present in the Library.

1.3 Library Catalogue Searching

i) Card Catalogue

There is author/title catalogue for books in English, Bengali and Sanskrit languages. The main guide to locate books in the library is the Author title catalogue. In the Author-title catalogue the cards (entries) are arranged under the names of the authors/editors/translators and title, for every book in the Library. All the cards (entries) author/editor/translator/title in the Author-Title catalogue are arranged in alphabetic sequence like a dictionary.



ii) Library Online Public Access Catalogue (OPAC):

Using the KOHA an Online Public Access Catalogue (OPAC) is created. At present the members can search the OPAC for their required documents. Computerized circulation will be possible when the member's database will be completely prepared.

iii) Web Online Public Access Catalogue (WEB-OPAC):

User can access an Online Public Access Catalogue (OPAC) through internet by PC, Laptop, and Mobile etc.



1.4 Reading Room:

Reading room has reputed Journals & Periodicals, Daily news papers are also available in the library. Reading room has 60 for students and 20 for faculty.



1.5 Internet Searching :

Internet searching is available in the Digital Library Section of the library. More than 150 Our Faculties and students with User ID and Password access e-resources e-journal and e-books through INFLIBNET N-LIST programme.



1.6 Institution Repository:

We build up a institutional repository through DSpace software. Through it we provide our faculty and student old question paper, own publication journal magazine etc.

2.0 Services Provided:

2.1) Lending Service :

The library provides mainly lending service, through charging and discharging of books to the users. It gives a) Home issue - for 15 days, (maximum of 30 days at a time), Day issue - in Reading Room (during library hours) and Overnight issue (after considering the demand of users).



2.2) Reference Service :

Reference Service, both short range and long range is provided to library users on their specific query from the reference tools available in the college library.

2.3) Digital Library Service :

Our library provides you more the 6000 e-journal and 100000 e-book. If you want to access the resources contact with librarian to get User Id and Password through UGC INFLIBNET NLIST Programme.

2.4) Current Awareness Service :

Current awareness service is provided to the members of the Central Library in the following way -

1. By displaying the jackets of new books on two "New Arrivals" board kept outside the Reading Room of the Central Library.
2. By providing subject wise printed list of newly acquired books to the students as well as to the teachers.

3.By informing the members about current issues of journals subscribed by the Central Library.



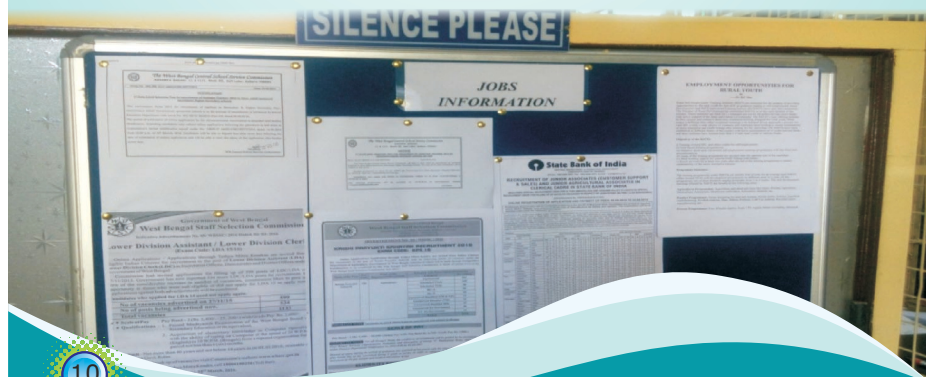
2.5) Library Extension Service

Best Library Users: We do publish the name of the students along with their photograph (year wise) who are the best users of library for wide circulation among the students as the others may be inspired in the coming years.

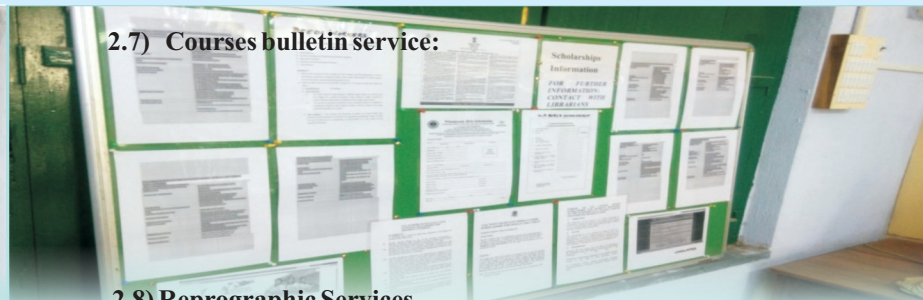
Publication: A pamlet " Know Your Library" is brought out every year.

2.6) Career Guidance and Scholarship Service :

There is a Career Counseling Cell attached to the Library with two teachers as members of the cell and the Librarian as the ex-officio member. This cell provides Career Advancement Suggestions to the current students as well as ex-students. Career guidance magazine and newspaper are regularly subscribed for this cell. Scholarship information availed through the library by personal and notice board.



2.7) Courses bulletin service:



2.8) Reprographic Services

Subject to copyright regulations, Library material can be photocopied on payment basis.

- i) Photocopy (black & white) service shall be provided to the users on permit ion to the librarian.
- ii) Charges for Xeroxing shall be Rs.1 per exposure for A-4 size copy.



2.9) Personal Contact Service

Mr. Swapan Paul, Librarian Mob. No: 9002644009

Mr. Rajat Ari, Librarian Mob. No: 9903788192

Phone: 03228 269654

E-mail: centrallibrarytm@gmail.com

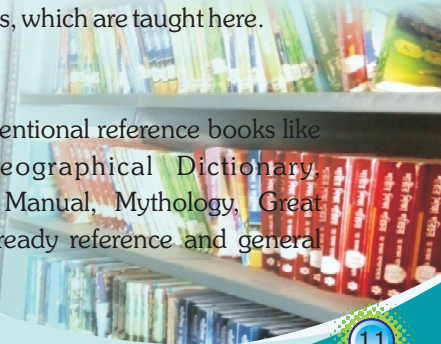
Web-page: <http://library.tamraliptamahavidyalaya.org>

3. Library Collections

The college library has a rich collection of more than 34000 + books on all subjects, which are taught here.

Reference Books :

There is a collection of conventional reference books like General Dictionary, Geographical Dictionary, Encyclopedia, Handbook, Manual, Mythology, Great Book, Year Books etc. for ready reference and general information.



Sl. No.	Subject	No. Of Books
1	Environment	73
2	Botany	673
3	Zoology	603
4	Zoology (P.G.)	33
5	Physiology	530
6	Physics	1372
7	Chemistry	1590
8	Mathematics	1992
9	Electronics	33
10	Computer science	186
11	Bengali (U.G)	4086
12	Bengali (P.G)	5257
13	Political Science	1377
14	Economics	1288
15	Philosophy	1198
16	History	1869
17	History (P.G.)	36
18	Geography	396
19	Physical Education	172
20	Biography	333
21	Library science	22
22	American Literature	190
23	Education	243
24	B. Ed	2878
25	Language	94
26	Sanskrit	1069
27	Sanskrit (P.G.)	459
28	H.S. Biology	255
29	Reference	433
30	Hindi literature	50
31	Miscellaneous	866
32	English	3011
33	Commerce	2009
34	Religion	18
35	Music	109
36	Book Bank	265
	Total Books	35068

Present list of printed journals in the library:

Department	Name of the Journal
Bengali	1.Srijan
	2.Ebong Mushayera
Botany	3. Journal of Genetics
Chemistry	4.Journal of Chemical Sciences
	5.Bulletin of Materials Science
	6.Indian Journal of Chemistry
Economics	7.Economic & Political Weekly
	8.Yojana
	9. Dhanadhanye
Education	10.Journal of Indian Education
English	11.Indian Literature
	12. Royal Asiatic Society
Geography	13. Down to Earth.
	14.Earth System Science
History	15. VU. Journal of History
Mathematics	16.International Journal of Mathematical
	17.Journal of Mathematical Science
Commerce	18.Chartered Accountant
	19.Management Account
	20.Indian Journal of Accounting
	21.VU Journal of Commerce
Philosophy	22. Indian Journal of Finance
	23. JICPR (Journal of Indian Council of Philosophical Research.
	24. Education of Yoga
Physical Education	25.Pramana : Journal of Physics,
Physics	26.Journal of Astrophysics & Astronomy
	27. Sadhana :Academy Proceedings in Engineering Sciences.
	28.Resonance

Department	Name of the Journal
	29. Indian Journal of Pure Applied Physics
Physiology	30. Indian Journal of Biochemistry and Biophysics
Political Science	31. Economic & Political Weekly. 32. Socialist Perspective.
Sanskrit	33. The Vedanta Kesari
Zoology	34. Current Science
Miscellaneous	35. Indian Journal of Multidisciplinary Studies 36. Granthagar 37. College Librarian 38. Isalic Bulletin



NLIST Programme : Total E- Journals: 6328+

E-Journals Database (Fulltext)

✓ American Institute of Physics (18 titles)	http://journals.aip.org/
✓ American Physical Society (10 titles)	http://publish.aps.org/browse.html
✓ Annual Reviews (33 titles)	http://arjournals.annualreviews.org/
✓ Cambridge University Press (224 titles)	http://journals.cambridge.org/
✓ Economic and Political Weekly (EPW) (1 titles)	http://www.epw.in/
✓ Indian Journals (180+ titles)	http://www.indianjournals.com/
✓ Institute of Physics (46 titles)	http://iopscience.iop.org/
✓ JSTOR (2500+ titles)	http://www.jstor.org/
✓ Oxford University Press (206 titles)	http://www.oxfordjournals.org
✓ Royal Society of Chemistry (29 titles)	http://www.rsc.org/Publishing/Journals/
✓ H. W. Wilson (3000+ titles)	http://search.ebscohost.com

Total E-Books: 100000+

E-Books

✓ Cambridge Books Online (1800 titles)	http://ebooks.cambridge.org
✓ E-brary (125000+ titles)	http://site.ebrary.com/lib/inflibnet
✓ EBSCoHost-Net Library (936 titles)	http://search.ebscohost.com
✓ Hindustan Book Agency (65+ titles)	http://portal.igpublish.com/iglibrary
✓ Institute of South East Asian Studies (ISEAS) Books (382+ titles)	http://portal.igpublish.com/iglibrary
✓ Oxford Scholarship (1402+ titles)	http://www.oxfordscholarship.com/
✓ Springer eBooks (2300 titles)	http://link.springer.com
✓ Sage Publication eBooks (1000 titles)	http://knowledge.sagepub.com
✓ Taylor Francis eBooks (1800 titles)	http://www.tandfebooks.com
✓ Myilibrary-McGraw Hill (1124 titles)	http://lib.myilibrary.com/

Magazines

1. Desh	2. India Today	3. KhelaSafalya
4. Careers 360	5. Peshaprobesh	6. Suswasthya
7. The Telegraph Magazine	8. Bhraman	9. Competition
10. Protiyogita Darpan	11. Front Line	12. Success Review
13. G.K.	14. Paripekhwito	15. The Vedanta Keshari
16. Reader Digest	17. Science Reporter	

Newspapers:

Daily	Weekly
1. Ananda Bazar Patrika	1. Karma Khetra
2. The Times of India	2. Karma Sanasthan
3. The Statesman	3. All India Appointment Gazette
4. Ajkal	4. Employment News
5. Protidin	5. Tamralipta
	6. Shilpo Bondor
	7. Haldia Bondor
	8. Prekshapot
	9. Ajker Gram Bangla

Future Programme

1. Fully automated library using Koha (Open Sources) Software.
2. Specialized service through Institution Repository with the help of Dspace Software.
3. Open access Library Service with the help of Surveillance through CCTV.
4. Developing a Digital Library with e-resources.
5. Air-conditioned and more spacious reading room.

Gallary:

