

Annual Quality Assurance Report (AQAR)

**for the Session:
2014-2015**

Submitted by

Internal Quality Assurance Cell (IQAC)

Tamralipta Mahavidyalaya

Tamluk: Purba Medinipur

West Bengal



Submitted to

**National Assessment and Accreditation Council (NAAC)
Bangalore**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year 2014- 2015

I. Details of the Institution

1.1 Name of the Institution	TAMRALIPTA MAHAVIDYALAYA
1.2 Address Line 1	ABASBARI, TAMLUK - 721636
Address Line 2	PURBA MEDINIPUR
City/Town	TAMLUK
State	WEST BENGAL
Pin Code	721636
Institution e-mail address	tamralipta_mahavidyalaya@yahoo.co.in
Contact Nos.	03228-266054
Name of the Head of the Institution:	DR. Tanmay Samanta
Tel. No. with STD Code:	03228-266054
Mobile:	09434135770

Name of the IQAC Co-ordinator:

DR. PRITIRANJAN PAHARI

Mobile:

0923268876

IQAC e-mail address:

tamralipta_iqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

March 31, 2007/256

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

March 31, 2007/256

1.5 Website address:

www.tamraliptamahavidyalaya.org

Web-link of the AQAR:

www.tamraliptamahavidyalaya.org/main/aqar

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15.06.2007

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR_2007-08 submitted to NAAC on 02-06-2008
- ii. AQAR_2010 -11 submitted to NAAC on _____
- iii. AQAR_2011-12 submitted to NAAC on _____
- iv. AQAR_2012-13 submitted to NAAC on _____
- v. AQAR_2013-14 submitted to NAAC on _____
- vi. AQAR_2014-15 submitted to NAAC on _____

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Netaji Subhas Open University Study Centre (UG & PG)
& Rabindra Bharati University Study Centre (P.G)

1.12 Name of the Affiliating University (*for the Colleges*)

VIDYASAGAR UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

NO

UGC-CPE

DST Star Scheme

NO

UGC-CE

UGC-Special Assistance Programme

NO

DST-FIST

UGC-Innovative PG programmes

✓

Any other (*Specify*)

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 The IQAC Cell of the college contributed to promote the following activities:

- i) A Seminar on 'Best Practices in Management of Educational Institution' was organized by the IQAC on 04.12.2014.
- ii) A UGC sponsored National Seminar on 'Insurance, Bank and other Allied Financial Service Sector Reforms in India.
- iii) An Industrial Training Programme was organised by the Dept. of Commerce dated 12 – 14th March'2015.
- iv) Renowned faculty members hiring from different P.G. subjects of neighbouring institutes, in collaboration with the departments, delivered guest lecturers to the P.G. students.
- v) Initiatives were taken for on-line admission system.
- vi) Economically backward students were educated about and facilitated to avail different scholarship schemes.
- vii) Water purification system was installed to supply sufficient drinking water to the students.

- viii) Aquaculture practice was done in college pond by the Zoology Dept.
- ix) Educational Tours were organized by different department.
- x) An interesting lecture was delivered by Dr. V. Gantait on Antarctica Expedition on 25th August'2014. The programme was organized by the Zoology dept.
- xi) A Book with ISBN of name 'Siksha Sarathi Rabindranath' was published.
- xii) The college campus was made 'Plastic Free Zone' and 'No-Smoking Zone'.
- xiii) Solar Lights were installed to consume less energy.
- xiv) Career counselling cell was strengthened with different informative books, magazines, news papers and other facilities.
- xv) The newly appointed teachers were encouraged to participate in faculty development programme.
- xvi) ICT faculty was strengthened.
- xvii) MIS of the college was updated as per need.
- xviii) Botany department was encouraged to plant medicinal & ornamental plants with the help of NSS units.
- xix) Medical facilities like free Thalassemia test, Blood grouping etc. were done.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. Admission Test for P.G. students	40% students for 4 P.G. subjects viz. Bengali, Sanskrit, Zoology & History were admitted through an objective type admission test.
2. Comprehensive Internal Assessment Test	Two External Assessment Tests for Honours students & one for General students were conducted through objective type tests and performance of the students in final examination was found to be better.

3. Upgradation of student feedback systems.	Students feedback system was upgraded and continues to be further improved.
4. Enhancement of Infrastructure	The Geography laboratory was renovated. A guard room was constructed. Construction of a seminar room with ICT facilities was initiated.
5. Enhancement and Modernization of ICT in Teaching learning and evaluation.	A smart class room was arranged. Laboratories of Science dept., Geography and Computer Science were enriched with ICT facilities including broad band connecting LCD projectors were provided to the above said departments including B.Ed.
6. Career Counselling Training & Placement.	Industrial Training Programme, Special coaching for IIT & IISC JAM were conducted. Free coaching was provided for different competitive examinations viz. SSC & PSC.
7. Enriching Library resources.	Number of books was increased in Central Library.
8. Enriching Science laboratories	Science laboratories were upgraded with new equipments.
9. Organization of social Awareness programmes.	Social awareness was created through the following programmes: <ul style="list-style-type: none"> • Observation of World Diabetes Day on 7th Nov'2014. • Observation of World AIDS Day on 1st Dec'2014. • Observation of International Human Rights Day on 10th Dec'2014. • Observation of International Women's Day on 8th March'2015
10. Organization of Environmental awareness programme.	A plantation programme was organised by the NSS Units of the college on 5 th June'2014.

	A lecture on Bio-Diversity was organised on 7 th September'14.
11. Organization of National Seminar	A UGC sponsored national seminar on “Insurance, Book and other Allied Financial Service sector Reforms in India” was organized by the Dept of Commerce. (13 – 14 th December2014)
12. Importance on Research & Project works	UGC sanctioned one major project to Bengali Department while another major project was sanctioned by State Biodiversity Board to Zoology Department. One of each minor project each from UGC, to the departments of Zoology and Chemistry, were sanctioned and their concerned works are under progress.
13. Enrichment of Teaching learning process.	Several activities were conducted to enrich and supplement the curricula like the appointment of guest teachers, undertaking projects, visiting research laboratories, installing computer systems with broad band internet connection, providing LCD projectors etc.
14. Strengthening student support service and student welfare schemes.	Financial assistance was provided to economically backward students from the student Aid Fund of the college. Scholarships from different governmental and non governmental organizations viz. G.P. Birla Educational Foundation, Sitaram Jindal Foundation and Nabanna etc. were arranged for SC, ST and economically backward students.

Attached the Academic Calendar of the year as Annexure -II

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

G.B approved the plan of IQAC at the beginning and approved the action taken at the end of the Year.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil			
PG	04 (regular) + 13 (Distance)			
UG	23			
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	Nil			
Certificate	Nil			
Others	Nil			
Interdisciplinary	01 (ENVS)			
Innovative	Nil			
Total	41			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	Nil
Annual	37

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Provided the format for collecting feedback in Annexure III & an analysis of the feedback in the Annexure IV)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revised syllabus for UG general and Honour course has come into the effect from the academic session 2014-15.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
72	28	19	Nil	01 (Librarian) + 03 (GLI) + 21 (APTT)

2.2 No. of permanent faculty with Ph. D.

27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Principal)		Total	
R	V	R	V	R	V	R	V	R	V
07	13	--	--	--	--	--	01	07	14

2.4 No. of Guest and Visiting faculty and Temporary faculty

07

Nil

36

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	26	20
Presented papers	08	08	01

Resource Persons	--	--	--
------------------	----	----	----

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Learning by doing in laboratory based subjects.
- Provision for Smart class.
- Classes through Power Point Presentation.
- Project Work
- Listening to recorded speeches of Eminent personalities.
- Tutorial Classes
- Mock Parliament.
- Field Survey
- Educational Tour.
- Group Discussion
- Quiz
- Seminar Classes by students on their own subjects.

2.7 Total No. of actual teaching days during this academic year 197

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The Institution Follows the guidelines stipulated by the affiliating University viz. Vidyasagar University for Examination / Evaluation of students' progress. The pattern of Internal Assessment Test has been revised w.e.f. academic session 2014-15.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 09 00 00

2.10 Average percentage of attendance of students 71 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A Hons	252	--	2.77	96.42	--	99.20
B A Gen.	201	-	--	28.36	67.66	96.02

B Sc Hons	119	--	35.29	60.50	--	95.79
B Sc Gen	30	--	6.67	83.33	10.00	100
B Com Hons	13	--	--	100	--	100
B Com Gen	03	--	--	--	100	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has taken the following initiatives for the development of Teaching & Learning process:

For Teachers:

- Advice to the faculties to cover the syllabus well before the end of the academic session
- Encourages the faculty members to use the digital Technologies of teaching & learning.
- Regular monitoring of class room activities and providing adequate infrastructural facilities are undertaken wherever required.
- Regular coordination with the teachers especially the Heads of the Departments is ensured for the improvement of Curricular & Co-curricular activities.

For Students:

Regular meeting were arranged with the Heads and members of Academic sub-committee to review the academic progress of the students.

- Study room facilities with access to internet were provided to the students.
- Students were educated about the different Scholarship programs of both Government and Non-government organizations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	03
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	08
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	20	NIL	NIL
Technical Staff	15	15	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To encourage different research oriented activities among the teachers, the IQAC has undertaken the following activities:

- Has initiated research Projects.
- Has motivated seminars, Workshops and publishing research articles in national and international refereed journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	--	--
Outlay in Rs. Lakhs	4,72,300/-	3,90,000/-	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	02	01	--
Outlay in Rs. Lakhs	--	5,65,000/-	4,97,100/-	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	04	02
Non-Peer Review Journals	--	22	--
e-Journals	--	01	--
Conference proceedings	--	01	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	01	State Bio Diversity Board	3,90,000/-	3,90,000/-
Minor Projects	02	UGC	5,77,000/-	4,27,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects				

(other than compulsory by the University)				
Any other(Specify)				
Total			9,67,000/-	8,17,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			01
Sponsoring agencies		UGC			TM

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

04

3.19 No. of Ph. D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 400 State level 00
National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 28 State level 17
National level 04 International level 00

3.23 No. of Awards won in NSS: **NIL**

University level NI State level NI
National level NI International level NI

3.24 No. of Awards won in NCC:

University level	NIL	State level	NIL
National level	01	International level	NIL

3.25 No. of Extension activities organized

University forum	00	College forum	00		
NCC	01	NSS	07	Any other	04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp.
- Environmental Awareness Programme by NSS volunteers.
- Health check up camp organized by the students' organization.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.49 acres	--	--	8.49 acres
Class rooms	40	--	--	40
Laboratories	23	--	--	23
Seminar Halls	02	--	--	02
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	107			
Value of the equipment purchased during the year (Rs. in Lakhs)		4,63,200/-	College fund	
Others: Construction of Arts building Construction of Canteen		18,12,600/- 13,46,485/-	College fund	

4.2 Computerization of administration and library

* The college runs fully computerized administration system.

* The Library is fully computerized with broadband connections. It uses SOUL Software.

* The salary system of Government funded employees is maintained through COSA (Computerization of Salary Account) according to the guidelines at Govt. of West Bengal.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27350	13,06,883/-	30	5001/-	27380	13,11,884/-
Reference Books	7795	5,29,508/-	08	2000/-	7803	5,31,508/-
e-Books	97000	5000	--	--	97000	5000
Journals	06	33,701/-	--	7212/-	06	40,903/-/-
e-Journals	6000	5000	--	--	6000	5000
Digital Database	21	5000	--	--	21	5000
CD & Video	40	--	10	--	50	--
Others (specify)	--	--	---	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	58	02	07	02	01	05	19	NIL
Added	10	00	17	00	00	00	00	NIL
Total	68	02	24	02	01	05	19	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

The training camp on computer, internet networking organised by the college authority to train up the staff of the college.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,94,160/-
ii) Campus Infrastructure and facilities	38,49,992/
iii) Equipments	4,63,200/-
iv) Others	5,71,687/-
Total:	50,79,039/

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Different activities undertaken by the IQAC for enhancing student support services are:

- * Online Admission System was started..
- * An Industrial Training Programme was organized by the Dept. of Commerce from 12th March 2015 to 14th March 2015 for B.Com Part – III students on ‘Aspect & Market for Rural Entrepreneur and Tax consultancy’.
- * The College published the annual prospectus providing information about the procedure of admission, eligibility criteria for the different courses, facilities available in the college, information about scholarships, rules and regulations, fee structure etc.
- * The college Academic Calendar provided details of academic events to be held in the session, including dates of Internal Assessment tests, different curricular and co-curricular activities, holidays etc.
- * The college website was updated from time to time.
- * A research committee was formed to provide adequate information to the P.G. students about their project works.

5.2 Efforts made by the institution for tracking the progression

- * Continuous and comprehensive evaluation through Objective type Internal Assessment Tests.
- * Parent Teacher meeting to strengthen feedback system.
- * Academic Sub Committee to monitor the progress and result of the students.
- * Departmental Heads to keep a regular check of the attendance status of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (B. Ed.)
3406	156	04	100

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	1676	45.72		1990	54.28

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2794	417	52	79	12	3354	3140	473	33	16	04	3666

Demand ratio: 5.15:1

Dropout % 24.64 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College conducts free coaching for needy students to prepare for different competitive examinations viz. SSC, TET, Staff Selection Commission etc.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- A Career Counselling Programme was organized by Career Counselling Cell of the college in collaboration with 'Gillett.'
- Dept. of Mathematics organized special coaching for IIT JAM, & MCA JAM.

No. of students benefitted

5.7 Details of campus placement Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- A Seminar on ‘Human Rights and Women’ was organized by the Women’s Cell of the college on 10th December 2014.
- Another Seminar on “Protection of Women against Harassment at Working Places” was organized by Women’s Cell on 8th March 2015.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	180	1,69,597/-
Financial support from government	730	41,16,200/-
Financial support from other sources	577	1,21,77,600/-
Number of students who received International/ National recognitions	NIL	NA

5.11 Student organised / initiatives Nil

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

The vision of the college is to make this institution a place for academic excellence and a leading institution in the state.

Mission:

Tamralipta Mahavidyalaya aims to create and facilitate an environment for knowledge skill, self-reliance and humanitarianism that propels the young to strive and create a caring impartial and sharing society.

Objectives:

- To create an conducive environment of learning by introducing ICT based teaching techniques.
- To provide need based higher education to meet the challenges of the changing world.
- To promote excellence through academics.

6.2 Does the Institution has a management Information System

Yes, the college has management information system (MIS Software) and different activities like the on-line admission of the students, collection of various fees, disbursement of scholarship and salary to staff are done through it.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college does not have freedom to frame the curriculum as it is affiliated to Vidyasagar University, Midnapore. However, many senior faculty members are on various Academic Bodies like Board of Studies and are actively involved in framing the syllabus.
- Teachers are encouraged and deputed to attend Workshops on discussion of syllabus and curriculum development organized by the Vidyasagar University.
- Review of the newly introduced syllabus at departmental level.

6.3.2 Teaching and Learning

- Preparation of Academic calendar and making it available for both teachers and students.
- Promoting innovative learning of students through seminar, field work, industrial visit etc.
- Introduction of objective type internal assessment test for continuous and comprehensive evaluation.
- Emphasizing ICT based teaching methods.
- Review of newly introduced objective type Internal Assessment Test for UG students.

6.3.3 Examination and Evaluation

- Final Examinations were conducted as per Vidyasagar University guidelines.
- Internal Assessment tests were conducted at regular intervals.

6.3.4 Research and Development

- Teachers were encouraged to under-take projects and presently two major and two minor projects are being worked upon by three departments viz. Bengali, Chemistry & Zoology.
- Out of 48 permanent teachers 30 have Ph.D. degree and at least 13 members are pursuing the degree at present.
- Most of the teachers published their articles in National and International Journals.
- A Journal with ISBN named Tamralipta Mahavidyalaya Research Review- a peer reviewed national journal with focus upon Interdisciplinary studies is being published to reflect the research based ideas of the family members.
- A Book with ISBN named “Sahitya Anwasha” was published by a faculty member of the Department of Bengali.
- Teachers have published a good number of research articles in different National & International peer reviewed journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Greater number of books, journals & e-journals have been procured for the Central library.
- Greater number of Computers with broadband internet connection have been provided to the students in study room.
- Computers systems with broadband internet connection have been provided to each and every department.
- Most of the Departmental libraries have been enriched with different text & reference books.
- 6.3.6 Human Resource Management
- Teachers are encouraged to participate in Orientation Programmes & Refresher Courses. Seven faculty members participated in Refresher courses & three members participated in Orientation Programmes in this year.
- A training programme was organized for Non-teaching staff for introduction of COSA.
- Career counselling programme was organized by the career counselling cell.
- Teachers were provided opportunities to attend Seminars, Conferences & Workshops.

6.3.7 Faculty and Staff recruitment

- The full time permanent faculty members are recruited through West Bengal College Service Commission as per the UGC Norms. During this year seven teachers and two librarians have been appointed.
- Guest teachers have been appointed by the college authority following the guidelines and rules and regulation of affiliating University. During this year forty three guest faculties were appointed.
- Eminent teachers from neighbouring institutions are invited to deliver their lectures in P.G. classes.
- The vacant statement of Non-teaching staff is submitted to the DPI requesting new appointment.

6.3.8 Industry Interaction / Collaboration

* The departments of Geography, Computer Sc., Physics, Chemistry, Zoology, Physiology etc. have established a reasonably good interaction with the neighbouring industries for conducting project works of the students.

6.3.9 Admission of Students

- Admissions were transparent and conducted purely on the basis of merit as per the rules of Affiliating University i.e. Vidyasagar University and Govt. of W.B.
- For both U.G. & P.G. courses, the admission process was entirely online.
- All information regarding admission was sent through SMS service to the students.
- Admission notification was published in daily news papers & on the college website.

6.4 Welfare schemes for

Teaching and Non teaching	Group Insurance Schemes, Health Check up, Credit Co-operative Society.
Students	Health Check up, Students Aid fund, Cash awards for meritorious students

6.5 Total corpus fund generated

78,800/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	University	Yes	Academic Sub-Committee
Administrative	YES	University	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- The Alumni Association of the college is very active and they participate in the academic as well as in the developmental activities of the college.
- The association organizes at least two meetings per annum. Different cultural programmes and an athletic meet is organized by the association.

6.12 Activities and support from the Parent – Teacher Association

- Parents were informed to send their wards to the college regularly and to motivate them to enrol in NSS and NCC and participate in different curriculum & Co-curriculum activities.
- They were asked to provide feedback on various aspects of institutional functioning and suggestions for the general improvement of the college.

6.13 Development programmes for support staff

- An orientation programme was conducted for non-teaching staff from 26th December, 2014 to 31st December, 2014 to train them with online admission process.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS volunteers regularly cleared the campus under the Programme-Clean the campus..
- Tree plantation programme was organized by NSS on 5th June.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Publication of peer Reviewed College Journal with ISBN.
- Introduction of COSA.
- Online merit based admission.
- Formation of Departmental Research Committee.

Other Academic innovative are:

- *Emphasizing on project work specially in practical based subjects to inculcate interest towards research work among the students.
- Introduction of smart classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Students' complains & suggestions were invited by introducing Suggestion Box.
- Internal Assessment Test was made more comprehensive by introducing objective type test items..
- The Hon'ble M.P. who is the president of the Governing Body as well, was approached to provide fund for the infrastructural growth.
- Construction of Canteen was completed.
- A smart classroom has been established to provide digital experience in teachers learning process.
- Total 1360 students availed the scholarships of Rs 1,62.93800/- from the college under various governmental & non-governmental organization.
- To make students aware of their social responsibilities and create inclusive society, many social awareness programmes were conducted through NSS like Blood Donation Camp and HIV and AIDS awareness programme.
- To help poor students, financial assistance of Rs 1,69,597/- from students Aid Fund was provided to 180 Students.
- Regular departmental Seminars are organized in P.G. Departments.
- A special Camp was organized by the NSS Units.
- Greater number of water purification systems were installed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. On-line Merit based Admission:

2.Activation of Women Cell & anti ragging cell:

(Provided the details in annexure V)

7.4 Contribution to environmental awareness / protection

- ❖ The NSS Units of the college organized plantation programme on the World Environment Day in the college campus as well as in adapted villages.
- ❖ The college campus has been made plastic free and no smoking zone.
- ❖ Different environmental awareness programme were undertaken by NSS Units in the adapted villages.
- ❖ A door to door visit programme was organized by NSS volunteers during the special camp to make the community members aware of different environmental issues.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example, SWOT Analysis)


Sl. No.	Questions	Explanations
01	Three identified strengths from SWOT analysis	<ol style="list-style-type: none"> 1. Introduction of COSA. 2. Computerization of Office Administration. 3. Greater number of committed full time teachers.
02	Three identified weakness from SWOT analysis	<ol style="list-style-type: none"> 1. Shortage of class rooms. 2. Less industry interaction. 3. Shortage of space in library & reading room.
03	Two identified opportunities from SWOT analysis	<ol style="list-style-type: none"> 1. Faculty and staff development programmes may be organized with the present infrastructure. 2. Opportunities to introduce career oriented courses
04	Two identified challenges / threats from SWOT analysis	<ol style="list-style-type: none"> 1. Competition from institutions with comparatively better facility and connectivity. 2. Increasing apathy of students towards seeking admission in Economics & Commerce stream.

8. Plans of institution for next year

1. To complete all sorts of activities , so that NAAC Peer team may visit by February 2016.
2. Greater number of Smart Class rooms.
3. Increasing the number of Class rooms.
4. Introducing Career-Oriented courses.
5. Enhancing industry interaction.
6. Completion of Golden Jubilee Building.
7. Construction of a four storied building for Central Library & Reading room.

8. Expanding Open Access Publications.
9. Emphasising upon the beautification of the campus.
10. Upgradation of Science laboratories.
11. Renovation of Auditorium.
12. Arranging a Seminar room with full of ICT facilities.
13. Online merit based Admission.
14. Beautification of college pond with aquatic gardening.

Name : Dr. Priti Ranjan Pahari



09/12/2015

Signature of the Coordinator, IOAC
Co-ordinator, IQAC
Tamralipta Mahavidyalaya

Name : Dr. Sujit Kumar Bera



09.12.2015

Signature of the Chairperson, IOAC
Teacher-in-charge
TAMRALIPTA MAHAVIDYALAYA
Tamluk, Purba Medinipur

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



Tamralipta Mahavidyalaya
TAMLUK : PURBA MEDINIPUR
ACADEMIC CALENDER For UG & PG Courses
For the Session: 2014-2015

1st Term: From 01-07-2014 to 26-10-2014

Month	Dates	No. of Available days for holding Classes / Examinations	Holidays/No Classes days	Activity/Remarks
[1]	[2]	[3]	[4]	[5]
July-2014	01-07-2014 to 07-07-2014	Six days (06)	06-07-2014 (Sunday)	*Admission to 1st year UG Courses through counseling.
	08-07-2014 to 14-07-2014	Six days (06)	13-07-2014 (Sunday)	*Admission to 1st year UG Courses through counseling. * 10-07-2014: Commencement of 1st year UG classes 12-07-2014: Closing date of admission to 1st year UG Courses. *14-07-2014: Change of Subjects for 1st year students.

	15-07-2014 to 21-07-2014	Six days (06)	20-07-2014 (Sunday)	*Classes for 1st year UG Courses.
	22-07-2014 to 28-07-2014	Six days (06)	27-07-2014 (Sunday)	*Change of Subjects for 1st year students. *Classes for 1st year UG Courses.
	29-07-2014 to 31-07-2014	Two days (02)	29-07-2014 (Id-UI-Fetre)	*Classes for 1st year UG Courses. *31-07-2014: Last date of change of Subjects for 1st year students.
August-2014	01-08-2014 to 07-08-2014	Six days (06)	03-08-2014 (Sunday)	02-08-2014: Celebration of College foundation day. *Classes for 1st year UG Courses. * 01-08-2014 to 12-08-2014: Issue and receiving of registration form by the college to the students * 04-08-2014 to 09-08-2014: Admission to 3rd year Classes. *04-08-2014: Commencement of Bengali PG Classes for SEM-I & SEM-III.

	08-08-2014 to 14-08-2014	Six days (06)	10-08-2014 (Sunday)	*Classes for 1st year UG Courses / UG Part-I Examinations. *11-08-2014: Commencement of 3rd year UG classes.
	15-08-2014 to 21-08-2014	Five days (05)	15-08-2014 (Independence Day) 17-08-2014 (Sunday)	*Classes for 1st year & 3rd year UG Courses. 20-08-2014 to 22-08-2014: Receiving registration form by the college from the students without delay fine. * 18-08-2014 to 23-08-2014: Admission to 2nd year UG Courses.
	22-08-2014 to 28-08-2014	Six days (06)	24-08-2014 (Sunday)	*Classes for 1st year, 2 nd year & 3rd year UG Courses. * 27-08-2014 to 01-09-2014: Last date of Submission of registration form to UV with delay fine.
	29-08-2014 to 31-08-2014	Three days (03)		Classes for 1st year, 2 nd year & 3rd year UG Courses.
September-2014	01-09-2014 to 07-09-2014	Six days (06)	07-09-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * 06-09-2014: Last date of submission of Teachers Bio-data to VU.

	08-09-2014 to 14-09-2014	Six days (06)	14-09-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year.
	15-09-2014 to 21-09-2014	Five days (06)	21-09-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year.
	22-09-2014 to 28-09-2014	Four days (04)	23-09-2014 (Mahalaya) 26-09-2013 (Vidyasagar's birthday) 28-09-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year.
	29-09-2014 to 30-09-2014	Nil	29-09-2014 (VU Foundation day)	30-09-2014: Puja vacation starts.
October-2014	01-10-2014 to 07-10-2014	Nil		Puja Holidays
	08-10-2014 to 14-10-2014	Nil		Puja Holidays
	15-10-2014 to 21-10-2014	Nil		Puja Holidays
	22-10-2014 to 26-10-2014	Nil		26-10-2014: Puja vacation ends.
		74 Days		

2nd Term: From 27-11-2014 to 01-01-2015

Month	Dates	No. of Available days for holding Classes / Examinations	Holidays/No Classes days	Activity
[1]	[2]	[3]	[4]	[5]
October-2014	27-10-2014 to 31-10-2014	Five days (05)	Nil	*Classes for 1st year, 2nd year & 3rd year.
November-2014	01-11-2014 to 07-11-2014	Three days (03)	01-11-2014 (Jagadhatri Puja) 04-11-2014 (Maharam) (Holiday) 02-11-2014 (Sunday) 06-11-2014 (Guru Nanak's Birth day)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * 1st Internal Assessment Test for PG Bengali (SEM-III).
	08-11-2014 to 14-11-2014	Six days (06)	09-11-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	15-11-2014 to 21-11-2014	Six days (06)	16-11-2014	*Classes for 1st year, 2nd year & 3rd year UG

			(Sunday)	Courses. * 2nd Internal Assessment Test for PG Bengali (SEM-III). * 1st Internal Assessment Test for PG Bengali (SEM-I).
	22-11-2014 to 28-11-2014	Six days (06)	23-11-2014 (Sunday)	
	29-11-2014 to 30-11-2014	One day (01)	30-11-2014 (Sunday)	
December-2014 to 1st January-2015	01-12-2014 to 07-12-2014	Six days (06)	07-12-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	08-12-2014 to 14-12-2014	Six days (06)	14-12-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * 2nd Internal Assessment Test for PG Bengali (SEM-I).
	15-12-2014 to 21-12-2014	Six days (06)	21-12-2014 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. *16-12-2014 to 01-01-2015: Preparatory Leave for PG Bengali (SEM-I). *15-12-2014 to 01-01-2015: Preparatory Leave

				for PG Bengali (SEM-III).
	22-12-2014 to 28-12-2014	Three days (03)	25-12-2014 to 28-12-2014 (Winter recess)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	29-12-2014 to 01-01-2015	Nil	29-12-2014 to 01-01-2015 (Winter recess)	Nil
		48 days		

3rd Term: From 02-01-2015 to 30-06-2015

Month	Dates	No. of Available days for holding Classes / Examinations etc.	Holidays/No Classes days	Activity
[1]	[2]	[3]	[4]	[5]
January-2015	02-01-2015 to 07-01-2015	Five days (05)	04-01-2015 (Sunday, Fateha Dowah Doham)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	08-01-2015 to 14-01-2015	Five days (05)	11-01-2015 (Sun day) 12-01-2015 (Vivekananda birth day)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * Internal assessment Examination for 1st year, 2nd year & 3rd year UG

				Courses.
	15-01-2014 to 21-01-2015	Five days (05)	15-01-2015 (Poush Parban,) 18-01-2015 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * Internal assessment Examination for 1st year, 2nd year & 3rd year UG Courses.
	22-01-2015 to 28-01-2015	Three days (03)	23-01-2015 (Netaji's Birthday) 24-01-2015 (Saraswati Puja) 25-01-2015 (Sun day) 26-01-2015 (Republic day)	*Classes for 1st year, 2nd year & 3rd year UG Courses. *27-01-2015: Commencement of Bengali PG Classes for SEM-IV.
	29-01-2015 to 31-01-2015	Three days (03)	Nil	*Classes for 1st year, 2nd year & 3rd year UG Courses.
February-2015	01-02-2015 to 07-02-2015	Six days (06)	01-02-2015 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. *02-02-2015: Commencement of Bengali PG Classes for SEM-II.

	08-02-2015 to 14-02-2015	Six days (06)	08-02-2015 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * Internal Assessment Test for Honours Students.
	15-02-2015 to 21-02-2015	Five days (05)	15-02-2015 (Sunday) 17-02-2015 (Sivaratri)	*Classes for 1st year, 2nd year & 3rd year.
	22-02-2015 to 28-02-2015	Six days (06)	22-02-2015 (Sunday)	*Classes for 1st year, 2nd year UG Courses. * 28-02-2015: Closing of 3rd year UG classes.
March-2015	01-03-2015 to 07-03-2015	Four days (04)	01-03-2015 (Sunday) 05-03-2015 & 06-03-2015 (Dol jatra)	*Classes for 1st year & 2nd year UG Courses.
	08-03-2015 to 14-03-2015	Six days (06)	08-03-2015 (Sunday)	*Classes for 1st year & 2nd year UG Courses. UG part-III (Hons. & General) practical Examinations.
	15-03-2015 to 21-03-2015	Six days (06)	15-03-2015 (Sunday)	*Classes for 1st year & 2nd year UG Courses. * UG Part-II Form fill up
	22-03-2015 to 28-03-2015	Six days (06)	22-03-2015 (Sunday)	*Classes for 1st year & 2nd year UG Courses. * Internal Assessment Test for Part-I and Part-II Honours Students.

	29-03-2015 to 31-03-2015	Two days (02)	29-03-2015 (Sunday)	*Classes for 1st year & 2nd year UG Courses.
April-2015	01-04-2015 to 07-04-2015	Four days (04)	03-04-2015 (Good Friday) 04-04-2015 (Easter Saturday) 05-04-2015 (Sunday)	*Classes for 1st year & 2nd year UG Courses. 07-04-2014: Closing of 1st year & 2nd year UG Classes.
	08-04-2015 to 14-04-2015	Five days (05)	12-04-2015 (Sunday) 14-04-2015 (Chaitra sankranti/Birth day of Dr. Ambedkar)	B. A./B. Sc./B. Com. Part-III (Hons. & General) Theoretical Examination (Exam Schedule will be announced by the VU later on)
	15-04-2015 to 21-04-2015	Five days (05)	15-04-2015 (Bangla naba Barsa) 19-04-2015 (Sunday)	B. A./B. Sc./B. Com. Part-III (Hons. & General) Theoretical Examination (Exam Schedule will be announced by the VU later on)
	22-04-2015 to 28-04-2015	Six days (06)	26-04-2015 (Sunday)	* In the third week of April, 1st Internal Assessment Test for PG Bengali (SEM-II & SEM-IV).
	29-04-2015 to 30-04-2015	Two days (02)	Nil	
May-2015	01-05-2015 to 07-05-2015	Four days (04)	01-05-2015 (May day) 03-05-2015	In the first week of May, Part-I form fill up.

			(Sunday) 04-05-2015 (Buddha Purnima)	* B. A./B. Sc./B. Com. Part-II (Hons. & General) Theoretical Examination (Examination dates to be announced later by the VU)
	08-05-2015 to 14-05-2015	Five days (05)	09-05-2015 (Rabindra jayanti) 10-05-2015 (Sunday)	*16-05-2015 to 31-05-2015: Preparatory Leave for PG Bengali (SEM-II & SEM-IV).
	15-05-2015 to 21-05-2015	Six days (06)	17-05-2015 (Sunday)	
	22-05-2015 to 28-05-2015	Six days (06)	24-05-2015 (Sunday)	
	29-05-2015 to 31-05-2015	Three days (03)	31-05-2015 (Sunday)	
June-2015	01-06-2015 to 07-06-2015	Six days (06)	07-06-2015 (Sunday)	B. A./B. Sc./B. Com. Part-I (Hons. & General) Theoretical Examination (Examination dates to be announced later by the VU)
	08-06-2015 to 14-06-2015	Six days (06)	14-06-2015 (Sunday)	
	15-06-2015 to 21-06-2015	Six days (06)	21-06-2015 (Sunday)	
	22-06-2015 to 28-06-2015	Six days (06)	28-06-2015 (Sunday)	
	29-06-2015 to 30-06-2015	Two days (02)		
		140 Days		

N. B.: * Total Number of Days available for holding Classes/Examinations and other activities =

$$74 + 48 + 140 = 262 \text{ Days}$$

** Final Examination of PG Bengali, SEM-I & SEM-III will be held in the month of January-2015, and SEM-II & SEM-IV will be held in the month of June-2015, respectively. Schedule of Examinations will be announced later on by the VU.

sd/-Teacher-in-Charge

Tamralipta Mahavidyalaya

OPINIONNAIRE - 1

[OPINION OF THE STUDENTS ABOUT TEACHERS]

Name of the Student (Optional):

Department:

Put a tick(✓) mark in the appropriate box to opine about your departmental (Honours) teachers.

1= Very Good, 2= Good, 3= Average, 4= Bad, 5= Very Bad

1. Name of the Teacher	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

2. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

3. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

4. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

5. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

OPINIONNAIRE - 2

[OPINION OF THE STUDENTS REGARDING TEACHING - LARNING, INFRASTRUCTURAL AND OTHER FACILITIES AVAILABLE IN THE INSTITUTION]

Name of the Student (Optional):

Department:

Put a tick(✓) mark in the appropriate box to opine about different facilities in the institution.

1= Very Good, 2= Good, 3= Average , 4= Bad, 5= Very Bad

Criteria of Evaluation	1	2	3	4	5
1. Understanding class teachings					
2. Discussion on complete syllabus					
3. Conduction of practical classes in time					
4. Appropriateness of Examination system					
5. Library facilities					
6. Equipments in laboratories					
7. Facilities to use computers					
8. Facilities for recreation					
9. Co-curricular Activities					
10. Facilities for games and sports (both men and women)					
11. Canteen facilities					
12. Cleanliness of the college campus					
13. Transport facilities					
14. Hostel facilities					

Suggestions if any:

Students' Feedback Analysis on Teaching-Learning & Other Facilities available in the College

IQAC advised each departmental heads to take a feedback report regarding some specific issues during their learning session: Part-I, Part-II and Part-III from the outgoing students on the last date of meeting with the faculties before leaving the college. For this purpose two opinion formats were designed by the IQAC and circulated among the students and collected after duly fill-up by the students.

In the first format, IQAC has given more importance on students feedback regarding their subject teachers and their class room teaching and in other format feedback regarding infrastructure and other facilities available in the institution are asked.

After collecting the individual opinion sheets, score were assigned by the members of IQAC and analyzed the data applying some simple statistical techniques.

- IQAC assessed the students' like previous years. After the assessment of the students feedback forms the IQAC identified entrain areas need to be upgraded:
- According to their suggestion Human recourse of the college is too short specially for fulfilment of administrative requirement of the students. For the management of class particularly the gen classes which comprise nearly are hundred and fifty students put a question marks as most of the lecture deliver by the guest teachers are not so attractive.
- It is also observed that the students want more accommodation in girls Hostel Indore game facility special coaching class for university examination.
- The Bright side of their feedback is that majority of the students applauded regarding the class performance of few teachers.
- students are quite satisfy with the available facilities of games and sports.
- The students are highly satisfied with the campus scenario tranquillity of the environment.

Best Practices of the Institution

1. On-line Merit based Admission:

To maintain transparency in admission process and to provide academic opportunities to all qualified aspirants, the college has introduced Online Merit based admission procedure where the students are alerted about their counselling and admission dates etc. through SMS services. Moreover, after completion of admission in the college all formalities i.e. registration to the affiliated university is completed through online.

2. Activation of Women Cell & anti ragging cell:

Women's Cell and anti-ragging cell were activated and encouraged to organize different awareness programmes for women and to protect new-comers from ragging. Initiatives were taken by the Women Cell to protect women students from harassment. The Women Cell also counsel the girl students to know how to protect themselves from any kind of harassments' in and out of the campus.