

Annual Quality Assurance Report (AQAR)

**for the Session:
2012-2013**

Submitted by

Internal Quality Assurance Cell (IQAC)

Tamralipta Mahavidyalaya

Tamluk: Purba Medinipur

West Bengal



Submitted to

**National Assessment and Accreditation Council (NAAC)
Bangalore**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year 2012- 2013

I. Details of the Institution

1.1 Name of the Institution	TAMRALIPTA MAHAVIDYALAYA
1.2 Address Line 1	ABASBARI, TAMLUK - 721636
Address Line 2	PURBA MEDINIPUR
City/Town	TAMLUK
State	WEST BENGAL
Pin Code	721636
Institution e-mail address	tamralipta_mahavidyalaya@yahoo.co.in
Contact Nos.	03228-266054
Name of the Head of the Institution:	DR. ANIL KUMAR CHAKRABORTY
Tel. No. with STD Code:	03228-266054

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR_2007-08 submitted to NAAC on 02-06-2008
- ii. AQAR_2010 -11 submitted to NAAC on _____
- iii. AQAR_2011-12 submitted to NAAC on _____
- iv. AQAR_2012-13 submitted to NAAC on _____
- v. AQAR_2013-14 submitted to NAAC on _____
- vi. AQAR_2014-15 submitted to NAAC on _____

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Netaji Subhas Open University Study Centre (UG & PG)
& Rabindra Bharati University Study Centre (P.G)

1.12 Name of the Affiliating University (for the Colleges)

VIDYASAGAR UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

NO

UGC-CPE

DST Star Scheme

NO

UGC-CE

UGC-Special Assistance Programme

NO

DST-FIST

UGC-Innovative PG programmes

✓

Any other (Specify)

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

01

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Continuing special coaching class for backward students.
- Establishment of shooting range.
- Remedial coaching for SC, ST, OBC and minority Students.
- Purchasing laboratory instruments for up gradation of Science departments.
- Publication of books on Rabindranath Tagore.
- providing Internet facility to some departments.
- Development of an information system for open access of e-journals and e-books.
- Formation of Grievance redressal cell.
- Construction of New Ladies Hostel.
- Organizing Blood donation camp and free health check up facility.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1. To undertake initiatives for up-gradation of academic quality during this session 2. Encouraging faculty members for involvement in active research work. 3. Motivating faculty members for quality research publication. 4. Opening of Regular PG Courses in different departments. 5. Installation of microphone in large class rooms.	1. Performance of the students in various internal assessment test as well as final result have been improved to a great extent. 2. Two major research projects have been sanctioned by UGC. 3. 13 international, 03 national and 6 papers in regional journals have been published 4. Initiatives were taken to open regular PG courses in History, Sanskrit and Zoology. 5. To increase to audibility, the Room no.-203 has been furnished with amplifying box.

* Attached the Academic Calendar of the year as Annexure-II.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Governing Body of the College approves the plan of actions taken up by the IQAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil			
PG	01 (regular) + 13 (Distance)			

UG	23		
PG Diploma	Nil		
Advanced Diploma	Nil		
Diploma	Nil		
Certificate	Nil		
Others	Nil		
Interdisciplinary	01 (ENVS)		
Innovative	Nil		
Total	38		

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	Nil
Annual	37

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Provided the format for collecting feedback in Annexure III & an analysis of the feedback in the Annexure IV*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is affiliated to Vidyasagar University, Midnapore and bound to follow the University Syllabi designed by respective Board of Studies of the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N. A.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
79	34	14	Nil	01 (Librarian) + 06 (GLI) + 24 (APTT)

2.2 No. of permanent faculty with Ph. D.

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Principal)		Total	
R	V	R	V	R	V	R	V	R	V
00	20	--	--	--	--	--	01	--	21

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

Nil

07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	26	09
Presented papers	04	11	02
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Classes through Power Point Presentation.
- Use of ICT Projector
- Project Work
- Listening to recorded speeches of eminent personalities.
- Tutorial Classes.
- Remedial Classes.
- Mock Parliament.
- Field Survey
- Educational Tour.
- Group Discussion
- Seminar Classes

2.7 Total No. of actual teaching days during this academic year 185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The Institution follows the guidelines stipulated by the affiliating University viz. Vidyasagar University for Examination / Evaluation of students' progress.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 06 14 04

2.10 Average percentage of attendance of students 68 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A Hons	258	--	3.48	89.15	--	92.63
B A Gen.	185	--	--	24.86	70.27	95
B Sc Hons	82	--	13.41	76.83	--	90.24
B Sc Gen	18	--	11.11	72.22	16.67	100
B Com Hons	08	--	Nil	100	--	100
B Com Gen	02	--	--	--	100	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has taken the following initiatives for the development of Teaching & Learning process:

For Teachers:

- Encouraging the faculty members to use the digital Technologies of teaching & latest technological tools in learning.
- Evaluation of the progress of teaching on regular intervals.
- Meeting with the teachers especially Heads of the Departments for improvement of Curricular & Co-curricular activities.
- Preparing an academic calendar to chalk out and convey the different teaching & learning activities to the faculty members and students.

For Students:

- The students associations meet for enhancement of teaching learning process.
- To keep up the teaching facilities available maximum.

- Students were educated about the different Scholarship programs of both Government and Non-government organizations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	04
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	01
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	20	NIL	NIL
Technical Staff	18	12	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To encourage different research oriented activities among the teachers, the IQAC has undertaken the following activities:

- It encourages teachers to publish research based activities in different Journals.
- Inspires teachers to undertake both minor and major research projects.
- It inspires various departments specially History, Geography, Botany & Zoology to conduct local surveys.
- Encourages teachers to pursue Ph. D. Degree, attending Orientation Program, refresher Course etc. for CAS.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	02	--	--
Outlay in Rs. Lakhs	--	8,62,300/-	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	--	--
Non-Peer Review Journals	--	05	--
e-Journals	--	--	--
Conference proceedings	04	11	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 Years	State Bio diversity board & UGC	8,62,300/-	5,67,840/-
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			8,62,300/-	5,67,840/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="NIL"/>	CAS	<input type="text" value="NIL"/>	DST-FIST	<input type="text" value="NIL"/>
DPE	<input type="text" value="NIL"/>			DBT Scheme/funds	<input type="text" value="NIL"/>

3.9 For colleges	Autonomy	<input type="text" value="NIL"/>	CPE	<input type="text" value="NIL"/>	DBT Star Scheme	<input type="text" value="NIL"/>
	INSPIRE	<input type="text" value="NIL"/>	CE	<input type="text" value="NIL"/>	Any Other (specify)	<input type="text" value="NIL"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution **Nil**

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

05

3.19 No. of Ph. D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 400 State level 00
National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 11 State level 06
National level 04 International level 00

3.23 No. of Awards won in NSS: **NIL**

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	NIL	State level	01
National level	01	International level	NIL

3.25 No. of Extension activities organized

University forum	00	College forum	03		
NCC	08	NSS	04	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NCC unit (17 SD cadets) of the college organized a blood donation camp.
- The college NCC unit organized aids Awareness programme on 01-12-2013 in collaboration with CMOH, Purba Medinipur.
- National Youth Day was celebrated on 30-07-2012.
- Army Saptaha was celebrated by NCC unit of the College on 18-09-2012.
- Health awareness programme was organized in collaboration with Red Cross Society on 07-04-2013.
- NCC unit (17 SD Cadet) of the college assisted Commissionerate, Purba Medinipur in organizing Traffic Crowded control.
- Conducted JEXPO, VOCLET and WBJEE Examinations.
- Women Cell activity

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.49 acres	NIL	NA	8.49 acres
Class rooms	40	NIL	NA	40
Laboratories	21	02	MP Lad + College Fund	23

Seminar Halls	02	NIL	NA	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	46 Computers + 09 Lab instruments	02 computer + 01 digital Copier	College fund	58
Value of the equipment purchased during the year (Rs. in Lakhs)	--	3,37,870/-	College fund	--
Others: Women hostel Building (B. Ed)	--	23,57,100/- 19,47,040/-	UGC fund College fund	--

4.2 Computerization of administration and library

- The administrative office of the college functions through the MIS Network software via LAN with a central data base.
- The administrative office of the college is connected to the internet via dedicated lines.
- Central library of the college is equipped with modern facilities including broadband internet connection to cater to the changing needs of both teacher & students.
- PG department of Bengali & B. Ed. Department and the Science Departments have the facility of internet access.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24479	7,36,233/-	2100	26579/-	26579	9,86,733/-
Reference Books	7203	2,54,423/-	500	68,072/-	7703	3,22,495/-
e-Books	97000	5000/-	--	--	97000	5000/-
Journals	06	25,572/-	--	3700/-	06	29,292/-
e-Journals	6000	5000/-	--	--	6000	5000/-
Digital Database	21	5000/-	--	--	21	5000/-
CD & Video	20	--	10	10	30	--
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	02	05	NIL	NIL	05	17	NIL
Added	10	00	00	NIL	NIL	NIL	02	NIL
Total	56	02	05	NIL	NIL	05	19	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A computer literacy programme was organized by the Department of Computer Science Specially for teaching and non-teaching staffs.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,11,150/-
ii) Campus Infrastructure and facilities	72,53,037/-
iii) Equipments	2,26,720/-
iv) Others	15,89,981/-
Total:	91,80,888/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Innovation of IQAC towards giving information to students regarding various support services in the introductory classes: 1st year (UG) and 1st SEM (PG) classes.
- Publication of annual prospectus providing information on different aspects of student support services viz. admission procedure, fees structure, eligibility criteria, information's regarding Boy's and Girl's hostel facilities, different scholarships, various student development schemes by state Government, and general rules and regulations etc.
- Organizing remedial classes, tutorials, Unit tests.
- Students are provided with indoor and outdoor games facilities, organizing funding facilities for organizing social and cultural programmes.
- The academic events of any particular session is provided in the college academic calendar which includes dates of unit tests, programmes, different activities, holidays etc.
- regular educational excursions are organized by various departments.
- College has its website which is updated regularly.

5.2 Efforts made by the institution for tracking the progression

- Individual departments keep records of students' performance in unit tests and university level examinations.
- The performance of students in University examinations are discussed at length in teachers council meeting. Best Performers are appreciated with prizes.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (B. Ed.)
2645	52	04	100

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	1494	53.34		1307	46.66

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2261	260	19	72	07	2619	2255	420	37	77	12	2801

Demand ratio: 4:1

Dropout % 22.83 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Free coaching and training facilities for needy students for various competitive examinations viz. SSC, JAM, GATE, NET etc.

No. of students beneficiaries

17

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The students are always encouraged to participate in orientation programmes for competitive examinations.
- The students also advised to follow Various News papers of employment. For this purpose Employment News, Karma Keshetra, Pratijogita Darpan and many other journals in this respect are subscribed in the library.
- Computer Science Department and Library provides guidance for filling up the forms for employment.

No. of students benefitted

5.7 Details of campus placement Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- A Seminar on ‘ Right to Education (RTE) and Women’ was organized by the Women Cell of the College on 08-03-2013.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	220	1,74,632/-
Financial support from government	542	26,07,000/-
Financial support from other sources	NIL	NA
Number of students who received International/ National recognitions	NIL	NA

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To make the college a centre of excellence specially in higher education and to provide need based education to the students.

Mission:

- To inculcate moral values in the students.
- To help create qualitative and responsible citizens by imparting value based education.
- To make our students socially committed and adaptable to the changing requirements of the society.
- To make the students self sufficient and self-reliant.

Objectives:

- Development of required infrastructural facilities.
- Provision of need based higher education to cope with the changing requirements of the society Specially for the students of rural Bengal.
- Inclusion of moral values among young generation.

6.2 Does the Institution has a management Information System

YES. Management Information System (MIS software) is available and the following activities are done through it.

- Online admission of the students.
- Collection of fees
- Scholarship to meritorious students and concession of tuition fees to needy students.
- Salary of staff.

6.3 Quality improvement strategies adopted by the institution for each of the following:**6.3.1 Curriculum Development**

- The college does not have freedom to frame the curriculum as it is affiliated to Vidyasagar University, Midnapore. However, many senior faculty members are on various Academic Bodies like Board of Studies and are actively involved in framing the syllabus.
- Teachers are encouraged and deputed to attend Workshops on discussion of syllabus and curriculum development organized by the Vidyasagar University.

6.3.2 Teaching and Learning

- Preparation of Academic Calendar and Circulation of it among faculty members.
- Using ICT based teaching methods.
- Emphasis on internet access for project work, e-book, e-journals facility.

- Preparation of annual teaching plan and module for theory as well as practical and use innovative methods for teaching like organizing seminars, competitions, poster presentations, assignments etc.
- Conducting tutorial classes for slow learners.
- Conducting special coaching classes for SC, ST and minority students.

6.3.3 Examination and Evaluation

- Due emphasis is given on continuous and comprehensive evaluation through internal assessment tests.
- University final Examinations are conducted as per the norms and regulations stipulated by the affiliating University.

6.3.4 Research and Development

- Teachers are encouraged to undertake research works and publish papers in reputed National and International peer-reviewed journals, present papers in conferences.
- Faculty members, as well as students of PG courses, are motivated to organize various seminars and workshops at Institutional/ State/National/International levels.
- Two teachers of Bengali department are Ph. D. supervisors and more faculty members are encouraged to act as supervisors.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Construction of Girls Hostel to motivate Girl students to pursue higher education.
- The central library is enriched with a number different types of books and journals to quench the thirst of knowledge of the students and teachers.
- The study room attached to the central library has been equipped with modern facilities like computer with broadband internet connection, to cater the need of students, teachers through SOUL software.
- The central library is registered for N-list through which users can access e-books and journals.

6.3.6 Human Resource Management

- Teachers are encouraged to participate in Orientation programmes, refresher Courses, Workshops and Seminars and granted duty leave to do so.
- A training programmes for non-teaching staffs was conducted to educate them how to use computer for administrative purposes.
- Career counselling programmes are organized by different departments to inform the outgoing students about different career opportunities in their respective subjects.

6.3.7 Faculty and Staff recruitment

Circulation of vacant posts (for guest and part-time teachers) in daily news papers and college website. Recruitment is done on the basis of merit selection through personal interview, class demonstration, academics, achievement in previous qualifying examinations, experiences etc. Full time teachers are recruited by West Bengal College Service Commission.

6.3.8 Industry Interaction / Collaboration

Various departments of the College have been established a reasonably good connection with the neighbouring industries for conducting project works of the students. Different industries of Haldia industrial zone and kolaghat Thermal Power Plant are frequently visited by our students of some departments.

6.3.9 Admission of Students

- Online admission in both UG and PG levels
- Admission strictly on merit basis as per the rules of the affiliating University.
- Prospectus published with detailed information on various courses and combinations offered along with the fees structure and facilities for the students available. Strict observance of Govt. rules for reserved categories.

6.4 Welfare schemes for

Teaching and Non teaching	Group Insurance Schemes, Health Check up, Credit Co-operative Society.
Students	Health Check up, Students Aid fund, Cash awards for meritorious students

6.5 Total corpus fund generated

78,800/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	University	Yes	Academic Sub-Committee
Administrative	YES	University	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- The college has active Alumni who are enthusiastic to help the college. They support different activities through their involvement and participation.
- The alumni association organizes regular meetings every year.
- It provides feedback and suggestions on various aspects of college administration.
- It organizes different cultural programmes, annual athletic meet and cooperates in organization of blood donation camp by NSS, NCC and Student's union.

6.12 Activities and support from the Parent – Teacher Association

- One meeting of Parent-teachers association and conducted at the beginning of the academic session.
- Parents are informed about the rules and regulations of the college and requested to send their wards regularly to the college.
- They are also requested to provide feedback on various aspects of institutional functioning and suggest for improvement.

6.13 Development programmes for support staff

- A training programme for nonteaching staff was organized to educate them about how to use computer in administration purpose.
- They are also encouraged to attend different staff development programmes organized by different institutions.
- 6.14 Initiatives taken by the institution to make the campus eco-friendly
- Campus Cleaning Programmes are undertaken by NSS volunteers regularly.
- Social plantation programme is undertaken by the NSS units during "Aranya Saptaha" and on World Environment Day in the college campus and in adopted villages.
- Initiatives are taken to make the college premises a plastic free zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Computerization of Administrative Section:

To make the administrative work more scientific and to run the office smoothly, the administrative section of the college has been fully computerized. The staff of the administrative section have also been trained to use computer.

Computerization of Library:

The college library has been further digitised. The library uses user friendly SOUL software and is N-listed also. The readers are provided web facilities through broadband connections.

Regular monitoring:

Academic sub-committee regularly monitors the academic progress of the students and class room performance of the teachers by using different feedback techniques.

The teachers are encouraged to use ICT based class room approaches for better understanding of content by the students.

Academic Innovations:

Many innovative academic practices are introduced by the institution under the sincere supervision of IQAC. Some of them are:

- Classes through Power Point Presentation.
- Listening to recorded speeches of eminent personalities.
- Educational Tour.
- Use of Audio-visual aids
- Field Survey
- Project Work
- Tutorial Classes.
- Remedial Classes.
- Mock Parliament.
- Group Discussion
- Seminar Classes

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Construction of a girls' hostel and shooting range have been started.
- Different measures were undertaken to improve the class attendance of the students by publishing monthly attendance status at departmental level.

- Due importance was given to continuous and comprehensive evaluation of the students' performance.
- UGC sponsored merged scheme for SC/ST/OBC and Minority students were started.
- The finance section of the college has been digitized.
- Different community service activities were undertaken by the NSS Units and NCC Units.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Mock Parliament**
- **Blood Donation Camp**

*(*Provided the details in annexure V)*

7.4 Contribution to environmental awareness / protection

- Environmental awareness programmes are undertaken in adopted villages by the NSS units during their special camps.
- The college campus has been a plastic free zone.
- The NSS units of the college organizes plantation program on World Environment Day and during 'Aranya Saptaha' in the college Campus as well as in adopted Villages.
- The NSS Units take the programme 'Clean the College Campus' under their regular activities.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example, SWOT Analysis)


Sl. No.	Questions	Explanations
01	Three identified strengths from SWOT analysis	<ul style="list-style-type: none"> ✓ More number of committed teachers ✓ Remarkable academic results including university positions. ✓ Motivating greater number of girl students for pursuing higher education.
02	Three identified weaknesses from SWOT analysis	<ul style="list-style-type: none"> ✓ Shortage of classrooms to meet the increasing demand of students. ✓ Poor class room attendance of general students. ✓ Inadequate research, Seminars and Workshops conducted by the departments and lack of publications.

03	Two identified opportunities from SWOT analysis	<ul style="list-style-type: none"> ✓ A number of career oriented courses may be introduced. ✓ A book fair may be organized in collaboration with District Library, Tamluk.
04	Two identified challenges / threats from SWOT analysis	<ul style="list-style-type: none"> ✓ Increasing apathy of students towards seeking admission in Teconomics and Commerce Stream. ✓ Coping with competition from other nearby institutions.

8. Plans of institution for next year

1. Placing an ATM machine in the College campus.
2. Construction of more Classrooms.
3. Organizing more number of Seminars.
4. Emphasising upon the beautification of the college campus.
5. Separate building for College canteen.
6. Construction of a cycle stand.
7. Purchasing more books and Journals for the Library.
8. Equipping all the departments with computers and internet connections.
9. Completion of all undergoing construction work viz. Girls Hostel, Shooting range.

Name : Dr. Priti Ranjan Pahari

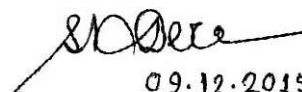


09/12/2015

Signature of the Coordinator, IOAC

Co-ordinator, IQAC
Tamralipta Mahavidyalaya

Name : Dr. Sujit Kumar Bera



09.12.2015

Signature of the Chairperson, IOAC

Teacher-in-charge
TAMRALIPTA MAHAVIDYALAYA
Tamluk, Purba Medinipur

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



Tamralipta Mahavidyalaya
TAMLUK : PURBA MEDINIPUR
ACADEMIC CALENDER For UG & PG Courses
For the Session: 2012-2013

1st Term: From 01-07-2012 to 13-11-2012

Month	Dates	No. of Available days for holding Classes / Examinations	Holidays/No Classes days	Activity/Remarks
[1]	[2]	[3]	[4]	[5]
July-2012	01-07-2012 to 07-07-2012	Five days (05)	01-07-2012 (Sunday) 06-07-2012 (Sabebarat)	*Admission to 1st year UG Courses through counseling.
	08-07-2012 to 14-07-2012	Six days (06)	08-07-2012 (Sunday)	*Admission to 1st year UG Courses through counseling. *17-07-2012: Commencement of 1st year UG classes.
	15-07-2012 to 21-07-2012	Six days (06)	15-07-2012 (Sunday)	*Admission to 1st year UG Courses through counseling. *Classes for 1st year UG

				<p>Courses.</p> <p>*Change of Subjects for 1st year students.</p>
	22-07-2012 to 28-07-2012	Six days (06)	22-07-2012 (Sunday)	<p>*24-07-2012: Closing date of admission to 1st year UG Courses</p> <p>*Change of Subjects for 1st year students.</p> <p>*Classes for 1st year UG Courses.</p>
	29-07-2012 to 31-07-2012	Two days (02)	29-07-2012 (Sunday)	<p>*Classes for 1st year, 2nd year & 3rd year.</p> <p>*30-07-2012: Commencement of 2nd & 3rd year UG classes.</p> <p>*Change of Subjects for 1st year students.</p>
	01-08-2012 to 07-08-2012	Five days (05)	02-08-2012 (College foundation day) 05-08-2012 (Sunday)	<p>*Classes for 1st year, 2nd year & 3rd year.</p> <p>*Change of Subjects for 1st year students.</p> <p>* 01-08-2012: Last date of submission of academic audit report to VU.</p> <p>*06-08-2012: Commencement of Bengali PG Classes for SEM-I & SEM-III.</p>
	08-08-2012 to 14-08-2012	Five days (05)	09-08-2012 (Janmastami)	<p>*Classes for 1st year, 2nd year & 3rd year UG Courses.</p>

August-2012			12-08-2012 (Sunday)	*08-08-2012: Closing of Change of Subjects for 1st year UG students * 09-08-2012 to 20-08-2012: Issue and receiving of registration form by the college to the students.
	15-08-2012 to 21-08-2012	Four days (04)	15-08-2012 (Independence Day) 19-08-2012 (Sunday) 20-08-2012 (Id-UI-Fitre)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	22-08-2012 to 28-08-2012	Six days (06)	26-08-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * 25-08-2012: Last date of Submission of registration form to UV without delay fine. * 22-08-2012 to 30-08-2012: Admission to 2nd year & 3rd year UG Courses.
	29-08-2012 to 31-08-2012	Three days (03)	Nil	*Classes for 1st year, 2nd year & 3rd year UG Courses. * 30-08-2012: Last date of admission to 2nd year & 3rd year UG Courses.
	01-09-2012 to 07-09-	Six days (06)	02-09-2012	*Classes for 1st year, 2nd

	2012		(Sunday)	year & 3rd year UG Courses. * Inter College Cultural Meet. * 04-09-2012: Last date of submission of Teachers Bio-data to VU.
September-2012	08-09-2012 to 14-09-2012	Six days (06)	09-09-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year. 10-09-2012: Last date of Submission of registration form to UV with delay fine .
	15-09-2012 to 21-09-2012	Six days (06)	16-09-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year. * 1st Internal Assessment Test for Honours Subjects.
	22-09-2012 to 28-09-2012	Five days (05)	23-09-2012 (Sunday) 26-09-2012 (Vidyasagar's birthday)	*Classes for 1st year, 2nd year & 3rd year.
	29-09-2012 to 30-09-2012	One day (01)	29-09-2012 (VU Foundation day)	*Classes for 1st year, 2nd year & 3rd year.
October-2012	01-10-2012 to 07-10-2012	Five days (05)	02-10-2012 (Gandhi's birth day) 07-10-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year.

	08-10-2012 to 14-10-2012	Six days (06)	14-10-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year. * 2nd Internal Assessment Test for Honours Students & 1st Internal Assessment for General Students.
	15-10-2012 to 21-10-2012	Five days (05)	15-10-2012 (Mahalaya)	20-10-2012: Puja vacation starts.
	22-10-2012 to 28-10-2012	Nil		Puja Holidays
	29-09-2012 to 31-09-2012	Nil		Puja Holidays
November-2012	01-11-2012 to 07-11-2012	Nil		Puja Holidays
	08-11-2012 to 13-11-2012	Nil		Puja Holidays
		88 Days		

N.B.: Student Union Election to be held in between 12-09-2012 and 22-09-2012.

2nd Term: From 14-11-2012 to 01-01-2013

Month	Dates	No. of Available days for holding Classes / Examinations	Holidays/No Classes days	Activity
[1]	[2]	[3]	[4]	[5]
November-2012	14-11-2012	Nil		Puja Holidays

	15-11-2012 to 21-11-2012	Five days (05)	15-11-2012 (Bhatridwitiya) 18-11-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	22-11-2012 to 28-11-2012	Three days (03)	22-11-2012 (Jagadhatri Puja) 25-11-2012 (Sunday) 26-11-2012 (Maharam) 28-11-2012 (Guru Nanak's Birth day)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * Internal Assessment Test for PG Bengali (SEM-I).
	29-11-2012 to 30-11-2012	Two days (02)	Nil	*Classes for 1st year, 2nd year & 3rd year UG Courses. * Internal Assessment Test for PG Bengali (SEM-III).
December-2012	01-12-2012 to 07-12-2012	Six days (06)	02-12-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * Annual Sports of the College to be held in this weak.
	08-12-2012 to 14-12-2012	Six days (06)	09-12-2012 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses.

	15-12-2012 to 21-12-2012	Six days (06)	16-12-2011 (Sunday)	<p>*Classes for 1st year, 2nd year & 3rd year UG Courses.</p> <p>* Inter College Sports at VU.</p> <p>* 3rd Internal Assessment Test for UG Honours Students.</p> <p>* Internal Assessment Test for PG Bengali (SEM-I).</p> <p>*20-12-2012 to 02-01-2013: Preparatory Leave for PG Bengali (SEM-I).</p> <p>* Internal Assessment Test for PG Bengali (SEM-III).</p>
	22-12-2012 to 28-12-2012	Two days (02)	<p>23-12-2012 (Sunday)</p> <p>25-12-2012 to 28-12-2012 (Winter recess)</p>	<p>*Classes for 1st year, 2nd year & 3rd year UG Courses.</p> <p>*25-12-2012 to 01-01-2013: Preparatory Leave for PG Bengali (SEM-III).</p>
	29-12-2012 to 31-12-2012	Nil	29-12-2012 to 31-12-2012 (Winter recess)	Nil
January-2013	01-01-2013	Nil	01-01-2013 (Winter recess)	Nil
		30 days		

3rd Term: From 02-01-2013 to 30-06-2013

Month	Dates	No. of Available days for holding Classes / Examinations etc.	Holidays/No Classes days	Activity
[1]	[2]	[3]	[4]	[5]
January-2013	02-01-2013 to 07-01-2013	Five days (05)	06-01-2013 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	08-01-2013 to 14-01-2013	Five days (05)	13-01-2013 (Sunday) 14-01-2013 (Poush Parban)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	15-01-2013 to 21-01-2013	Six days (06)	20-01-2013 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	22-01-2013 to 28-01-2013	Three days (03)	23-01-2013 (Netaji's Birthday) 25-01-2013 (Fateha-Duaz-Daham) 26-01-2013 (Republic Day) 27-01-2013 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. *27-01-2013: Commencement of Bengali PG Classes for SEM-IV.
	29-01-2013 to 31-01-	Three days (03)	Nil	*Classes for 1st year, 2nd year & 3rd year UG

	2013			Courses. * 4th Internal Assessment Test for Honours Students.
February-2013	01-02-2013 to 07-02-2013	Six days (06)	03-02-2013 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. *01-02-2013: Commencement of Bengali PG Classes for SEM-II.
	08-02-2013 to 14-02-2013	Six days (06)	10-02-2013 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses.
	15-02-2013 to 21-02-2013	Five days (05)	15-02-2013 (Saraswati Puja) 17-02-2013 (Sunday)	*Classes for 1st year, 2nd year & 3rd year.
	22-02-2013 to 28-02-2013	Six days (06)	24-02-2013 (Sunday)	*Classes for 1st year, 2nd year & 3rd year UG Courses. * 5th Internal Assessment Test for 3rd year Honours Students and 2nd Internal Assessment Test for 3rd year General Students.
March-2013	01-03-2013 to 07-03-2013	Six days (06)	03-03-2013 (Sunday)	07-03-2013: Closing of 3rd year UG Classes.
	08-03-2013 to 14-03-2013	Six days (06)	10-03-2013 (Sunday)	*Classes for 1st year & 2nd year UG Courses.

	15-03-2013 to 21-03-2013	Six days (06)	17-03-2013 (Sunday)	*Classes for 1st year & 2nd year UG Courses.
	22-03-2013 to 28-03-2013	Five days (05)	24-03-2013 (Sunday) 27-03-2013 (Dol Jatra)	*Classes for 1st year & 2nd year UG Courses.
	29-03-2013 to 31-03-2013	Nil	29-03-2013 (Good Friday) 30-03-2013 (Eater Saturday) 31-03-2013 (Sunday)	*Classes for 1st year & 2nd year UG Courses.
April-2013	01-04-2013 to 07-04-2013	Six days (06)	07-04-2013 (Sunday)	*Classes for 1st year & 2nd year UG Courses. * 5th Internal Assessment Test for 1st year & 2nd year Honours Students and 2nd Internal Assessment Test for 1st year & 2nd year General Students. In the first week of April, Internal Assessment Test for PG Bengali (SEM-II).
	08-04-2013 to 14-04-2013	Five days (05)	13-04-2013 (Chaitra Sankranti) 14-04-2013 (Sunday)	12-04-2013: Closing of 1st year & 2nd year UG Classes.
	15-04-2013 to 21-04-	Five days (05)	15-04-2013 (Bangla Naba	B. A./B. Sc./B. Com. Part-III (Hons. & General)

	2013		Barsa) 21-04-2013 (Sunday)	Theoretical Examination (Examination dates to be announced later by the VU)
	22-04-2013 to 28-04-2013	Six days (06)	28-04-2013 (Sunday)	* in 3rd week of April, Internal Assessment Test for PG Bengali (SEM-IV).
	29-04-2013 to 30-04-2013	Two days (02)	Nil	* In the last week of April, Internal Assessment Test for PG Bengali (SEM-II).
May-2013	01-05-2013 to 07-05-2013	Five days (05)	01-05-2013 (May day) 05-05-2013 (Sunday)	* B. A./B. Sc./B. Com. Part- II (Hons. & General) Theoretical Examination (Examination dates to be announced later by the VU)
	08-05-2013 to 14-05-2013	Five days (05)	09-05-2013 (Rabindra Nath Tagores' Birthday) 12-05-2013 (Sunday)	* In the second week of May, Internal Assessment Test for PG Bengali (SEM- IV).
	15-05-2013 to 21-05-2013	One day (01)	16-05-2013 to 21-05-2013: Summer Recess	
	22-05-2013 to 28-05-2013	Nil	Summer Recess	*16-05-2013 to 31-05- 2013: Preparatory Leave for PG Bengali (SEM-IV). *16-05-2013 to 03-06- 2013: Preparatory Leave for PG Bengali (SEM-II).

	29-05-2013 to 31-05-2013	Nil	Summer Recess	B. A./B. Sc./B. Com. Part-I (Hons. & General) Theoretical Examination (Examination dates to be announced later by the VU)
June-2013	01-06-2013 to 07-06-2013	Nil	Summer Recess	
	08-06-2013 to 14-06-2013	Nil	Summer Recess	
	15-06-2013 to 21-06-2013	Nil	Summer Recess	
	22-06-2013 to 28-06-2013	Nil	Summer Recess	
	29-06-2013 to 30-06-2013	Nil	Summer Recess	
		103 days		

N. B.: * Total Number of Days available for holding Classes/Examinations and other activities =

88 + 30 + 103 = 221 Days

** Final Examination of PG Bengali, SEM-I & SEM-III will be held in the month of January-2013, and SEM-II & SEM-IV will be held in the month of June-2013, respectively. Schedule of Examinations will be announced later by the VU.

sd/- Teacher-in-Charge

Tamralipta Mahavidyalaya

OPINIONNAIRE - 1

[OPINION OF THE STUDENTS ABOUT TEACHERS]

Name of the Student (Optional):

Department:

Put a tick(✓) mark in the appropriate box to opine about your departmental (Honours) teachers.

1= Very Good, 2= Good, 3= Average, 4= Bad, 5= Very Bad

1. Name of the Teacher	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

2. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

3. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

4. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

5. Name of the Teacher:	1	2	3	4	5
a. Speaking Ability					
b. Knowledge of Subject matter					
c. Preparation for classes					
d. Regularity and Punctuality					
e. Use of innovative methods					
f. Accessibility in and outside the classes					

OPINIONNAIRE - 2

[OPINION OF THE STUDENTS REGARDING TEACHING - LARNING, INFRASTRUCTURAL AND OTHER FACILITIES AVAILABLE IN THE INSTITUTION]

Name of the Student (Optional):

Department:

Put a tick(✓) mark in the appropriate box to opine about different facilities in the institution.

1= Very Good, 2= Good, 3= Average , 4= Bad, 5= Very Bad

Criteria of Evaluation	1	2	3	4	5
1. Understanding class teachings					
2. Discussion on complete syllabus					
3. Conduction of practical classes in time					
4. Appropriateness of Examination system					
5. Library facilities					
6. Equipments in laboratories					
7. Facilities to use computers					
8. Facilities for recreation					
9. Co-curricular Activities					
10. Facilities for games and sports (both men and women)					
11. Canteen facilities					
12. Cleanliness of the college campus					
13. Transport facilities					
14. Hostel facilities					

Suggestions if any:

Students' Feedback Analysis on Teaching-Learning & Other Facilities available in the College

IQAC advised each departmental heads to take a feedback report regarding some specific issues during their learning sessions: Part-I, Part-II and Part-III from the outgoing students on the last date of meeting with the faculties before leaving the college. For this purpose two opinion formats were designed by the IQAC and circulated among the students and collected after duly fill-up by the students.

In the first format, IQAC has given more importance on students feedback regarding their subject teachers and their class room teaching and in other format feedback regarding infrastructure and other facilities available in the institution are asked.

After collecting the individual opinion sheets, score were assigned by the members of IQAC and analyzed the data applying some simple statistical techniques.

IQAC assessed the students' like previous years. It is found that the college authority has taken steps from the feedback report of previous years. The bright side of the analysis are:

- ❖ The students are quite satisfied with the teaching process. they are much benefited through the lectures and demonstrations of the teachers.
- ❖ The presentation in the special classes held through L.C.D projector quite attracting to them.
- ❖ The students are very much satisfied with completion of syllabus and having enough scope for practice before their final practical examination.
- ❖ The students are very much satisfied for having the sufficient co - curricular activities.
- ❖ The students showed more interest in joining in NSS and NCC unit since there are conducive for future employment.

The bleak side of the analysis are:

- ❖ A few teachers are indifferent to maintain punctuality for classes. Then the teacher -in-charge called a meeting with concerned teachers and assured for changing of the tendencies.
- ❖ Boys' common room is insufficient for accommodation.
- ❖ Their dissatisfaction with insufficient fans and lights in the classroom and laboratories.

The IQAC seriously reviewed the students feedback and advised the governing body for taking adequate steps.

Best Practices of the Institution

1. Mock Parliament

A team with the help of the teachers of the Political Science Department participated on the district level competition of Youth Parliament. The team faced different level of competition. The participants were highly satisfied for their performance specially in case of secretary to the speaker and bagged the Best secretary award.

2. Blood Donation Camp:

To popularize the idea of "Donate Blood, Save Life" the institution organizes two blood donation camps in collaboration with District Red Cross and Tamluk Volunteer Blood Donors' Association. Seminars are also organized by NSS Units of the College to motivate the students to donate blood.